



ISO/IEC JTC 1 Special Working Group on Accessibility (SWG-A)

JTC 1 SWG-A N 538

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Title: JTAG Guide 71 N147: ISO/IEC Guide 71 – Revision – Project overview and project plan

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ISO/IEC Guide 71 – Revision – Project overview and project plan (stages with JTAG activities marked in green)

Note: This project plan is an updated version of document N83. The main change is that a **fifth meeting** is included in this plan for a three-day period from **29 April to 1 May 2013 for the finalization of the draft Guide by the JTAG**. All subsequent activities and their duration (starting with the Committee-Draft vote in the ISO/TMB and the IEC SMB) that had been included in the previous plan are unchanged. The consequence of this modification is, assuming that the draft Guide will be approved in the voting stages in all organizations involved (ISO, IEC, CEN and CENELEC) that the revised Guide will be **published around the end of January 2014** taking a **total of 34 months since the official start of the project**.

Year	Month	Day	Activity	ISO/CS project registration	Duration in months (for key stages)	Duration in months (aggregated)
2010	09	13-14	49 th TMB meeting: Review of a proposal to revise Guide 71 (see: TMB resolution 118/2010)			
	10					
	11	03-05	WSC workshop “Accessibility and the contribution of International Standards” in Geneva, Switzerland			
	12					
2011	01					
	02	23-24	50 th TMB Meeting: Decision to revise Guide 71 under ISO/IEC lead (see: TMB resolution 18/2011)			
	03		Formal registration of project as an Approved Work Item (AWI – Stage 10.99) – Start of project	10.99: 2011-03-01		0
	04	07	Invitation to TMB members and ISO member bodies to appoint representatives to the JTAG (by 2011-04-29)			1
	05	04	Invitation to selected committees to appoint participants to JTAG (by 2011-05-31)			2
			Decision to hold first JTAG-meeting on 2011-09-26/28 in Geneva			
	06	07	Survey questionnaire sent to JTAG members to determine focus of revision (feedback to be returned by 15 August 2011)			3
						4
	08	26	Compilation of document with feedback from JTAG members as input to the first meeting			5
		09	26-28	First meeting of JTAG in Geneva, Switzerland (hosted by ISO/CS)		
	10	10	Agreement of a coordinated development procedure with			7

			CEN/CENELEC Management Centre (see: Annex 3 to the minutes of first meeting)			
	11	07	Project stage changed from 10.99 to 20.00 (Working draft available)	20.00: 2011-11-07		8
	12					9
2012	01		5 Task Forces work to prepare input for second meeting			10
	02					11
Year	Month	Day	Activity	ISO/CS project registration	Duration in months (for key stages)	Duration in months (aggregated)
	03	13-15	Second meeting of JTAG in Dublin, Ireland (premises of the National Standards Authority of Ireland - NSAI)			12
	04					13
	05					14
	06					15
	07					16
	08					17
	09					18
	10	23-25	Third meeting of JTAG in Dublin, Ireland (premises of NSAI)			19
	11					20
	12					21
2013	01	14-17	Fourth meeting of JTAG in Sydney, Australia (premises of Standards Australia - SA)			22
	02					23
	03					24
	04-05	29-01	Fifth meeting of the JTAG			25
	05	05	Finalization of the Draft Guide	Stage: 30.00		26
	05	15	Committee Draft (CD) vote on the DGuide by the ISO/TMB and IEC/SMB - Start (in parallel:) Translation of DGuide into French (for the Technical Enquiry vote – DIS) by AFNOR	Stage: 30.20	2 months (fix duration)	
	06		End of the CD-vote	Stage: 30.60		27
	07	15	End of the CD-vote	Stage: 30.60		28
	07	31	Review of comments submitted during the CD-vote completed. Modification of DGuide to accommodate comments completed. Adaptation of the French translation to align with modified DGuide		1 month	
	08	01	Technical Enquiry vote (DIS) on DGuide – Start	Stage: 40.00	4 months	29

				Stage: 40.20	(fix duration)	
	09					30
	10					31
	11	30	Technical Enquiry vote (DIS) – End	Stage: 40.60		32
	12	01-02 03-22	Communication of result of DIS-vote, Compilation of comments. Review and disposition of comments. Finalization of the revised Guide for publication.		1 month	33
2014	01	31	Publication of revised Guide 71 by the ISO Central Secretariat Planned availability: End January 2014	Stage: 60.00 Stage: 60.60	1 month	34