



ISO/IEC JTC 1 Special Working Group on Accessibility (SWG-A)

JTC 1 SWG-A N 532

2012-12-04

Document Type: Meeting Report

Title: Meeting Report for the 28 November 2012 Meeting of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility) - Teleconference

Source: JTC 1 SWG-Accessibility Convenor and Secretariat

Due Date: n/a

Requested Action: For information and action as detailed in the meeting report.

JTC 1 SWG on Accessibility Secretariat
ITI/INCITS
1101 K Street NW, Suite 610, Washington, DC 20005
jgarner@itic.org

Meeting Report for the 28 November 2012 Meeting of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility) - Teleconference

Meeting Schedule:

28 November 2012	13:00 to 14:00 UTC**
-------------------------	----------------------

****NOTE:** Teleconference participants were instructed to use a time zone converter (such as <http://www.timeanddate.com/>) to determine the corresponding meeting times in their respective time zones.

1. Opening of Meeting

Mr. Li

Mr. Li, Convenor of the JTC 1 SWG on Accessibility welcomed the participants to the 28 November 2012 teleconference meeting.

2. Convenor's Remarks and Introduction of Participants

Mr. Li

Participation on the 28 November 2012 teleconference of the JTC 1 SWG on Accessibility was as follows:

Organization	Representative	Attended
Canada	Jim Carter	x
France	Josée Auber	x
Japan	Hajime Yamada	x
	Toshihiro Suzuki	x
	Shigetoyo Nomura	x
United Kingdom	Chris Francis	x
	Andy Heath	x
United States	Dwight Lewis	x
	Andi Snow-Weaver	x
	Glenn Meyer	x
	Mary Jo Mueller	x
	Peter Wallack	x
	Ken Salaets	x
JTC 1/SC 35	Jim Carter	x

ISO/TC 159/SC 4	Jim Carter	x
W3C/WAI	Judy Brewer	x
	Shadi Abou-Zahra	x
ITI	Ken Salaets	x
SWG on Accessibility Convenor	Alex Li	x
SWG on Accessibility Secretariat	Jennifer Garner	x

3. Adoption of Agenda

Mr. Li

The draft agenda was adopted as presented.

DOCUMENT: [SWG-A N 531](#)

4. Review of December 2012 JTC 1 Plenary Resolutions Related to SWG-Accessibility:

Mr. Li

- **Resolution 5** - SC 36 Comments on the New NWIP Template (JTC 1 N 11428 and JTC 1 N 11243)

Mr. Li, SWG-Accessibility Convenor, proposed that the SWG-Accessibility participants circulate their comments in response to Resolution 5 - SC 36 Comments on the New NWIP Template, via the reflector. He volunteered to incorporate the comments into a draft SWG-Accessibility response for consideration at the 7 February 2013 teleconference. The deadline for submission of the SWG-Accessibility response to the March 2013 SWG-Directives meeting is 11 February 2013.

Action Item: The JTC 1 SWG-Accessibility participants are invited to submit comments on JTC 1 N 11243 - SC 36 Proposed Changes to the New JTC 1 NWIP Form (contained in SWG-A N 529) via the SWG-A reflector not later than 31 December 2012. The SWG-Accessibility Convenor (Mr. Li) will review the contributions and prepare a draft SWG-Accessibility response to JTC 1 N 11243 by 15 January 2013. The draft response will be circulated via the reflector for review in advance of the 7 February 2013 SWG-Accessibility teleconference. The JTC 1 SWG on Accessibility response to JTC 1 N 11243 - SC 36 Proposed Changes to the New JTC 1 NWIP Form, are due by 11 February 2013 for consideration at the March 2013 SWG-Directives meeting.

- **Resolution 33** - Appointment of Officers (Alex Li - JTC 1 Representative on JTAG through November 2013 JTC 1 Plenary)

The SWG on Accessibility Convenor, Mr. LI, was appointed the JTC 1 representative on JTAG through the 2013 JTC 1 Plenary.

DOCUMENTS: [SWG-A N 528](#) (JTC 1 Resolutions), [SWG-A N 529](#) (Transmittal of Resolution 5)

5. ISO Guide 71 Update

Mr. Li

Mr. Li reported that the development of ISO Guide 71 was proceeding forward at a reasonable pace with most of the work done during but not between plenary meetings. Thus far, the most mature portion of the draft was chapter 6 and 7. The current draft has been deemed too long as it stands, with portions of it still to be drafted. Substantial revision and removal of content was anticipated. Mr. Li indicated that it was unlikely that any of the update would lead to significant update of the User Needs Summary. Where the User Needs Summary directly references Guide 71 content, there would probably be some degree of renumbering; however, a substantive rewrite was not likely to be necessary.

Action Item: The JTC 1 SWG on Accessibility participants were invited to provide input, via the SWG-Accessibility reflector, on the ISO Guide 71 draft contained in document SWG-A N 530 by 7 February 2013 for consideration at that day's teleconference.

Action Item: The JTC 1 SWG on Accessibility Convenor, Mr. Li, will consult the JTC 1 Chairman for guidance on gathering the broader JTC 1 community's input on updates to ISO Guide 71.

DOCUMENT: [SWG-A N 530](#)

6. Future Meetings

Mr. Li

The following future meetings were scheduled:

- **7 February 2013** - teleconference to review SWG-A input on JTC 1 N 11243 - SC 36 Proposed Changes to the New JTC 1 NWIP Form (see SWG-A N 529), review comments on ISO Guide 71 Update and brief updates from Leaders of the Ad Hoc Groups, and update on JTAG ISO Guide 71 Update - start at 13:00 to 15:00 UTC
- **spring 2013 meeting** (potential face-to-face) - week of 6-10 May 2013 immediately following JTAG meeting (29 April - 3 May 2013 (potentially in Tokyo)) or week of 3-7 June 2013 possibly in Saskatoon, Canada or London, UK. The determination will be made on the 7 February 2013 teleconference whether to hold the spring meeting as a teleconference or face-to-face meeting based upon the strength of the potential agenda.

Mr. Heath felt that some standards in the standards inventory were categorized as being about user-capabilities but were in fact related to individualization. Mr. Heath reported that he would submit a written contribution for consideration at the May/June 2013 SWG on Accessibility meeting recommending the introduction of an individualization category and would list standards that might be re-categorized.

7. Review of Action Items

Ms. Garner

The following action items were assigned during the 28 November 2012 JTC 1 SWG on Accessibility teleconference:

1. The JTC 1 SWG-Accessibility participants are invited to submit comments on JTC 1 N 11243 - SC 36 Proposed Changes to the New JTC 1 NWIP Form (contained in SWG-A N 529) via the SWG-A reflector not later than 31 December 2012. The SWG-Accessibility Convenor (Mr. Li) will review the contributions and prepare a draft SWG-Accessibility response to JTC 1 N 11243

by 15 January 2013. The draft response will be circulated via the reflector for review in advance of the 7 February 2013 SWG-Accessibility teleconference. The JTC 1 SWG on Accessibility response to JTC 1 N 11243 - SC 36 Proposed Changes to the New JTC 1 NWIP Form, are due by 11 February 2013 for consideration at the March 2013 SWG-Directives meeting.

2. The JTC 1 SWG on Accessibility participants were invited to provide input, via the SWG-Accessibility reflector, on the ISO Guide 71 draft contained in document SWG-A N 530 by 7 February 2013 for consideration at that day's teleconference.
3. The JTC 1 SWG on Accessibility Convenor, Mr. Li, will consult the JTC 1 Chairman for guidance on gathering the broader JTC 1 community's input on updates to ISO Guide 71.

8. Close of the Meeting

The 28 November 2012 JTC 1 SWG on Accessibility meeting adjourned at 14:08 UTC.