

# **ISO/IEC JTC 1 Special Working Group on Accessibility (SWG-Accessibility)**

## **JTC 1 SWG-A N 370**

**2009-06-24**

**Document Type:** Meeting Report and Resolutions

**Title:** **Meeting Report and Resolutions for the 24 June 2009  
Teleconference Meeting of the JTC 1 Special Working Group on  
Accessibility (SWG-Accessibility)**

**Source:** JTC 1 SWG-Accessibility Secretariat

**Requested Action:** For information

JTC 1 SWG on Accessibility Secretariat  
ITI/INCITS  
1250 Eye Street NW, Suite 200, Washington, DC 20005  
[jgarner@itic.org](mailto:jgarner@itic.org)

## Meeting Report and Resolutions for the 24 June 2009 Teleconference Meeting of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility)

### Teleconference Logistics:

**US and Canada Dial-in Number:** 1.866.346.0549  
**International Dial-in Number:** +1.763.391.1436  
**Conference Code:** 6265737

### Meeting Schedule:

24 June 2009	13:00 - 15:00 UTC**
25 June 2009*	13:00 – 15:00 UTC**

\* The SWG-Accessibility will meet by teleconference on 25 June only if a second day is needed to conduct business not concluded on 24 June.

\*\* Each participant should use a time zone converter (such as <http://www.timeanddate.com/>) to determine the teleconference start time in their respective time zone.

---

### 1. Opening of Meeting (13:00 UTC - 15 January 2009)

Mr. Li, Convener of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility), called the meeting to order on 24 June 2009 and thanked the SWG-A Secretariat for hosting this teleconference.

### 2. Introduction of Participants

Ms. Garner, SWG-Accessibility Secretariat, conducted a roll call of the delegates on the call:

Delegation	Name	On Teleconference
Australia	Liddy Nevile	x
Canada	Jim Carter Mary Frances Laughton	x x
France	Josée Auber	x
Japan	Hajime Yamada Toshihiro Suzuki Mitsuji Matsumoto Shigetoyo Nomura	x x x x
Republic of Korea	Jae-II Song	x
Norway	Kjell-Åge Bringsrud	x

	Erlend Øverby Knut Lindelien Rudolph Brynn	X X X
<b>United Kingdom</b>	Andy Heath	X
<b>United States</b>	Andi Snow-Weaver Peter Wallack	X X
<b>ITI</b>	Ken Salaets	X
<b>W3C/WAI</b>	Judy Brewer	X
<b>JTC 1/SC 35</b>	Jim Carter	X
<b>JTC 1/SC 36</b>	Liddy Nevile Erlend Øverby	X X
<b>ITU-T SG 16 Liaison Officer</b>	Mitsuji Matsumoto	X
<b>JTC 1 SWG-Accessibility Convener</b>	Alex Li	X
<b>JTC 1 SWG-Accessibility Secretariat</b>	Jennifer Garner	X

### 3. Adoption of SWG-Accessibility Agenda Reference: [SWG-A N 369](#)

The agenda was adopted as presented.

### 4. Convener's Remarks

Mr. Li noted his expectation that the teleconference would conclude on 24 June 2009 due to the limited agenda.

### 5. Publication Status for ISO/IEC TR 29138, Information technology – Accessibility considerations for people with disabilities - Parts 1-3

Mr. Li noted that Parts 1-3 of ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities were published in June 2009 and are publicly available (at no cost):

<http://www.jtc1access.org/TR29138.htm>

The SWG-Accessibility participants discussed the License Agreement for standards made available through the ITTF web site (<http://standards.iso.org/itff/licence.html>) and agreed that the following statement was of concern:

"You are about to download a document made available to you exclusively for standardization purposes and which is protected by copyright law in your country."

Ms. Garner reported that the matter had been elevated to the appropriate ITTF staff. It was agreed that the SWG-Accessibility Convener, Mr. Li, would seek clarification from ISO on the meaning of the

license agreement and the permitted uses of this particular to TR to post to the SWG-Accessibility website along with a link to the publicly available TR.

The SWG-Accessibility participants discussed the ISO copyright statement on the cover of the TR:

"All rights reserved. Unless otherwise specified, no part of this publication may be reproduced or utilized in any form or by any means, electronic or mechanical, including photocopying and microfilm, without permission in writing from either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office

Case postale 56 • CH-1211 Geneva 20

Tel. + 41 22 749 01 11

Fax + 41 22 749 09 47

E-mail [copyright@iso.org](mailto:copyright@iso.org)

Web [www.iso.org](http://www.iso.org)

Published in Switzerland"

It was agreed that the SWG-Accessibility Convener, Mr. Li, would expeditiously pursue clarification on the intent of the copyright limitations in light of the SWG-Accessibility's intent to increase visibility of the TR.

#### **SWG-A June 2009 Teleconference Resolution 1: Clarification of ITTF Licensing Agreement and ISO Copyright Restrictions**

Noting the intent of the JTC 1 Special Working Group on Accessibility to make ISO/IEC TR 29138 publicly available, the SWG-Accessibility Convener, Mr. Li, will work with JTC 1, ISO and ITTF leadership to get clarification on the ITTF licensing agreement for publicly available standards and on the ISO copyright restrictions.

#### **6. Discussion of a Timeline for the Revision of ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Parts 1-3**

The SWG-Accessibility discussed a timeline for revision of ISO/IEC TR 29138.

#### **SWG-A June 2009 Teleconference Resolution 2: Timeline for the Revision of ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Parts 1-3**

The SWG-Accessibility agrees to meet approximately six months from the June 2009 publication date to prepare an update list for proposed changes to ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Part 2: Standards inventory.

The SWG-Accessibility agrees to consider updates to ISO/IEC TR 29138 Information technology - Accessibility considerations for people with disabilities - Part 1: User needs summary, not later than two years following the June 2009 publication date.

## **7. Ad Hoc 13 - Policies and Scoping of Accessibility for Web Sites and Content for ISO and IEC Work**

*Scope: The ad hoc was reconstituted to provide ongoing interaction with the ISO/IEC staff on the development of an accessibility policy, to coach/mentor ISO/IEC staff in the translation of the accessibility policy into associated procedures to implement accessible web sites, and to provide SWG-Accessibility representation to the JTC 1 Ad Hoc on Website Improvements. The leader of Ad Hoc 13 (Ms. Auber) and the SWG-A Convener (Mr. Li) will work with the JTC 1 ITSIG Liaison (Mr. Farance) to convey the SWG-A's inputs on the ISO e-Services Guide and to ensure JTC 1 input to ITSIG is coordinated. Ad Hoc Leader: Ms. Josée Auber (France). Participants: Mr. Alex Li (SWG-A Convener), Ms. Judy Brewer (W3C/WAI), Mr. Andy Heath (UK and JTC 1/SC 36); Ms. Liddy Nevile (Australia and JTC 1/SC 36); Dr. Kate Grant (UK and JTC 1/SC 29), Ms. Janina Sajka (Linux Foundation) and Mr. Toshihiro Suzuki (Japan).*

**References:** [SWG-A N 348](#) (establishment and call for participants), [SWG-A N 354](#) (JTC 1 Plenary Nara Resolutions - see Resolutions 9 and 16), [SWG-A N 368](#) (reconstitution of JTC 1 Ad Hoc on Website Improvements)

Ms. Auber gave an update on the activities of Ad Hoc 13 since the January 2009 SWG-Accessibility teleconference and agreed to provide a written report for distribution to the SWG participants.

It was agreed that Ad Hoc 13 should be reconstituted and that a meeting of the ad hoc should be called at least once before the next full SWG-Accessibility meeting. No changes in participation were identified.

### **SWG-A June 2009 Teleconference Resolution xx: Reconstitution of Ad Hoc 13 on Policies and Scoping of Accessibility for Web Sites and Content for ISO and IEC Work**

Ad Hoc 13 is reconstituted to provide ongoing interaction with ISO/IEC staff on the development of an accessibility policy, to coach/mentor ISO/IEC staff in the translation of the accessibility policy into associated procedures to implement accessible web sites, and to provide SWG-Accessibility representation to the JTC 1 Ad Hoc on Website Improvements. The leader of Ad Hoc 13 (Ms. Auber) and the SWG-A Convener (Mr. Li) will work with the JTC 1 ITSIG Liaison (Mr. Farance) to convey the SWG-A's inputs on the ISO e-Services Guide and to ensure JTC 1 input to ITSIG is coordinated. Ad Hoc Leader: Ms. Josée Auber (France). Participants: Mr. Alex Li (SWG-A Convener), Ms. Judy Brewer (W3C/WAI), Mr. Andy Heath (UK and JTC 1/SC 36); Ms. Liddy Nevile (Australia and JTC 1/SC 36); Dr. Kate Grant (UK and JTC 1/SC 29), Ms. Janina Sajka (Linux Foundation) and Mr. Toshihiro Suzuki (Japan).

## **8. Contributions for Consideration During the June 2009 SWG-Accessibility**

## **Teleconference**

No contributions were submitted for consideration at this meeting.

### **9. Project Plan for the JTC 1 SWG-Accessibility**

Mr. Salaets will update the project plan based upon actions/discussions from this meeting. The updated project plan will be circulated for 30-day review and comment.

#### **SWG-A June 2009 Teleconference Resolution 4: Updated Project Plan**

The updated SWG-Accessibility Project Plan will be distributed for 30-day review and comment. Activities referenced in the Project Plan will be initiated. If comments are received, they will be reviewed by the Project Plan editor in consultation with the SWG-Accessibility Convener and Secretariat, and will be incorporated into an updated version of the Project Plan.

### **10. Future Meetings**

The SWG-Accessibility participants agreed to continue meeting twice a year and January 2010 and June 2010 dates were proposed.

Ms. Garner, the SWG-Accessibility Secretariat, noted that the ongoing efforts of the SWG-Accessibility would necessitate consideration of a permanent structure more in line with JTC 1 procedures for the group's activities and that such discussions might result in recommendation for consideration at the 2011 JTC 1 Plenary. It was agreed that recommendations on changes to the SWG-Accessibility's structure and the initiation of collecting updates to the Standards Inventory (TR 29138 Part 2) would be addressed at the next SWG-Accessibility meeting.

#### **SWG-A June 2009 Teleconference Resolution 5: Future Meetings**

The JTC 1 Special Working Group on Accessibility resolves to meet as follows:

- The SWG-Accessibility will hold a teleconference on 13 January 2010 and, if necessary, will continue on 14 January 2010. The teleconference will be held from 13:00 to 15:00 UTC.
- The SWG-Accessibility will hold a teleconference on 23 June 2010 and, if necessary, will continue on 24 June 2010. The teleconference will be held from 13:00 to 15:00 UTC.

SWG-A N 362 (JTC 1 Standing Document 1 (SD-1) Best Practices on Teleconferencing) will be used as a guide for teleconference meetings.

### **11. Approval of Resolutions**

The following resolutions were reviewed and approved without objection during the 24 June 2009 SWG-Accessibility teleconference:

**SWG-A June 2009 Teleconference Resolution 1: Clarification of ITTF Licensing Agreement and ISO Copyright Restrictions**

Noting the intent of the JTC 1 Special Working Group on Accessibility to make ISO/IEC TR 29138 publicly available, the SWG-Accessibility Convener, Mr. Li, will work with JTC 1, ISO and ITTF leadership to get clarification on the ITTF licensing agreement for publicly available standards and on the ISO copyright restrictions.

**SWG-A June 2009 Teleconference Resolution 2: Timeline for the Revision of ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Parts 1-3**

The SWG-Accessibility agrees to meet approximately six months from the June 2009 publication date to prepare an update list for proposed changes to ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Part 2: Standards inventory.

The SWG-Accessibility agrees to consider updates to ISO/IEC TR 29138 Information technology - Accessibility considerations for people with disabilities - Part 1: User needs summary, not later than two years following the June 2009 publication date.

**SWG-A June 2009 Teleconference Resolution 3: Reconstitution of Ad Hoc 13 on Policies and Scoping of Accessibility for Web Sites and Content for ISO and IEC Work**

Ad Hoc 13 is reconstituted to provide ongoing interaction with ISO/IEC staff on the development of an accessibility policy, to coach/mentor ISO/IEC staff in the translation of the accessibility policy into associated procedures to implement accessible web sites, and to provide SWG-Accessibility representation to the JTC 1 Ad Hoc on Website Improvements. The leader of Ad Hoc 13 (Ms. Auber) and the SWG-A Convener (Mr. Li) will work with the JTC 1 ITSIG Liaison (Mr. Farance) to convey the SWG-A's inputs on the ISO e-Services Guide and to ensure JTC 1 input to ITSIG is coordinated. Ad Hoc Leader: Ms. Josée Auber (France). Participants: Mr. Alex Li (SWG-A Convener), Ms. Judy Brewer (W3C/WAI), Mr. Andy Heath (UK and JTC 1/SC 36); Ms. Liddy Nevile (Australia and JTC 1/SC 36); Dr. Kate Grant (UK and JTC 1/SC 29), Ms. Janina Sajka (Linux Foundation) and Mr. Toshihiro Suzuki (Japan).

**SWG-A June 2009 Teleconference Resolution 4: Updated Project Plan**

The updated SWG-Accessibility Project Plan will be distributed for 30-day review and comment. Activities referenced in the Project Plan will be initiated. If comments are received, they will be reviewed by the Project Plan editor in consultation with the SWG-Accessibility Convener and Secretariat, and will be incorporated into an updated version of the Project Plan.

## **SWG-A June 2009 Teleconference Resolution 5: Future Meetings**

The JTC 1 Special Working Group on Accessibility resolves to meet as follows:

- The SWG-Accessibility will hold a teleconference on 13 January 2010 and, if necessary, will continue on 14 January 2010. The teleconference will be held from 13:00 to 15:00 UTC.
- The SWG-Accessibility will hold a teleconference on 23 June 2010 and, if necessary, will continue on 24 June 2010. The teleconference will be held from 13:00 to 15:00 UTC.

SWG-A N 362 (JTC 1 Standing Document 1 (SD-1) Best Practices on Teleconferencing) will be used as a guide for teleconference meetings.

### **12. Close of the Meeting (not later than 15:00 UTC – 24 and 25 June 2009)**

The meeting was adjourned at 14:36 (UTC) on 24 June 2009. The SWG-Accessibility did not meet 25 June 2009 as all business was concluded on 24 June 2009.